

## How Can We Help You?

The one constant in every organization is change. Are *YOU* prepared?

**Tools 2 Succeed** helps create high-performance organizations in which every employee feels and acts like a partner in the business and is excited to contribute to its success. With more than 25 years of global business experience in multiple industries, we implement solutions to improve business performance, develop leaders, and engage employees. What distinguishes us is our flexibility, reinforcement, and customer service. We stay with you to ensure that your goals are achieved.

### **HRCI Recertification e-Learning Package**

Low-cost 1-year subscription. PHRs and SPHRs can meet ALL recertification requirements for a 3-year cycle with our online package. There is NO limit to the number of e-Learning credits you can accrue.

**Tools 2 Succeed** is an Approved Provider of the HR Certification Institute.

### **Compass Series Leadership Workshops**

Monthly in-house workshops for supervisors, managers, and HR professionals. Lead, empower, and motivate your teams. "People don't leave companies; they leave bosses!"

### **Sexual Harassment Prevention - California AB 1825**

In-person workshops or online e-Learning available in English or Spanish. Fun and interactive!

### **Executive Coaching**

Our executive coaching process will motivate you to identify and clarify goals and desires, enabling you to create a plan and take actions to achieve a higher level of performance.

### **Outplacement/Career Services**

We work individually or in groups with job candidates to help them determine the best career path, develop outstanding resumes, utilize the best resources for finding jobs, learn how and where to network, polish interviewing skills, and negotiate the best compensation package.

### **PMI PDU e-Learning Package**

Low-cost 1-year subscription. Skillsoft, the developer of these courses, is a PMI Registered Education Provider #1008. Courses are reported under "Category A-R.E.P" and can be submitted as PDUs toward any of the PMI credentials: PMP®, CAPM®, PgMP®, PMI-SP®, PMI-RMP®.

### **Additional e-Learning Courses**

We have an extensive offering of e-Learning courses, from employee and leadership development to technical skills, certifications, and CEUs.

**Please call us or visit our website at [www.Tools2Succeed.com](http://www.Tools2Succeed.com) for more info.**

Scan to visit our site!

